

## CONTACT

### ABHISHEK NAYAK

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At-Kanchilo, Po-Korua, Ps-patkura,. Via-  
Tendakura, Dist-Kendarapara, State- Odisha,  
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## CAREER OBJECTIVE

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I want to place Myself in a Suitable working environment, where I can use my knowledge and skills and grow along with the growth of the organization, contributing to its success. To be an effective and creative employee who can render potential service for the growth and welfare of the organization.

## EXPERIENCE

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- Fresher

## EDUCATION

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2019

- o **Dhenkanal college**  
Post graduation in PM&IR

2016

- o **L.N college, korua, kendarapara**  
Graduation in B.COM

2013

- o **L.N college, korua, Kendarapara**  
CHSE (commerce)

2011

- o **Korua government high school**  
H.S.C

## SKILLS

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- o •Employee relations
- o •Performance Management
- o •Team work and collaboration
- o •Customer service
- o •Project management
- o • A costumer oriented, multitasking fresher.
- o • Expert in understanding the business requirment.
- o • Excellent in identifying the need of organization.
- o • Excellent in understanding and analyzing the human behavior.
- o • Proficient in coordinating with people.

## LANGUAGE

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- o • English • Hindi • Odia

## STRENGTH

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- o ❖ Willing to learn new task with positive attitude and always ready to put hundred percent effort towards the job.

## CAREER ATTITUDE

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- ❖ To have any talent utilized in an organization that also helps me to grow as an individual with improved administration. Proof Myself in a positive manner over a right platform.
- ❖ To obtain a full time position in an organisation where I can put in the best of my skills in an environment placed with continuous growth.
- ❖ I am silent in nature and belief in hard work.

## INTERESTS

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- Photoshoot
- Acting
- Cricket
- Singing
- Surfing through Internet

## PROFILE/ PERSONAL TRAITS

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- ❖ I consider Myself as a Good communicator, sincere and punctual. I am a good listener, team associate, hardworker.

## PERSONAL DETAILS

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- Date of Birth : 23/6/1996
- Marital Status : Unmarried
- Nationality : Indian
- Father's Name : Kanan Bihari Nayak
- Mother's Name : Anjali Nayak
- Gender : Male
- Religion : Hinduism
- Self-sketch : Honest ,Punctual, Dedicated, Quick Learner.
- Motto : Always Think Positive, Be Happy

## DECLARATION

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- I do Hereby declare that the above information's given in my Curriculum Vitae are true, complete and correct to the best of my knowledge and belief.