

Chakshu Asija

Chartered Accountant

Strengths

My quality of interacting with different people and willingness to learn new things has instilled in me the ability to work in diverse situations. I consider commitment to work, can-do attitude, emotional stability and high integrity as my strengths.

Achievements

- Awarded certificate of excellence in academics by school in class XII.
- Awarded certificate of merit by school in class X.
- Certificate holder for 100% attendance.
- Received certificate of experience for being part of Youth Ambassador Program of Delhi Daredevils 2016.

Computer Literacy

- Working knowledge of MS Office and internet operations.
- Working Knowledge of various accounting and taxation software like Income Tax Utility.
- Received a certificate in computers - "Windows,MS Office and Internet".
- Completed 100 hours of Computer Training Course (ITT) by passing relevant tests to the satisfaction of the Board of Studies, ICAI.

Personal Details

- Date of Birth: 04 March 1995
- Languages Known: Hindi and English
- Hobbies: Keen interest in sports especially cricket

Credentials

Examination	Year	Institution	Percentage
Professional Credentials			
Chartered Accountant(CA)	2018	Institute of Chartered Accountants of India	54.00%
Educational Credentials			
B.Com (H)	2016	University of Delhi	63.94%
Class 12 th , CBSE	2013	Sachdeva Public School,Pitampura	92.00%
Class 10 th , CBSE	2011	Sachdeva Public School,Pitampura	89.30%

Professional Experience

Organisation	Designation	Period
Mayur Batra Group India	Direct Tax and Transfer Pricing Executive	May19-Till Date
Taxspanner.com (Spanacross IT Solutions Private limited)	Tax Manager and Consultant	June18 to August18

- Have Completed Three Years of Articleship With :-
KK Baranwal and Associates (SEP15 - MARCH18)
Nirmal Jain and Company (APRIL15 - SEP15)

Roles & Responsibilities:

Taxation

- Managing tax returns and tax consultation of NRI clients and assisting members in handling DTAA for NRI clients.
- Preparation & filing of ITR and rectification of return filed.
- Preparation of salary sheet for TDS calculation.
- Conducting the Tax Audits and preparation of Tax Audit Report.
- Compliances including GST registration, transitional procedures, periodic returns & quarterly reconciliations.
- Preparation and filing of Form 15CA and 15CB for foreign remittances.
- Handling of Income Tax refund cases of clients online and manually from department.
- Managing and working in a team of 6-8 members.

Audit and Assurance

- Have conducted statutory audit of various private limited companies - verification of ledgers, reconciliation of accounts, vouching, verification, recalculation, debtor, creditor confirmation, physical verification of assets etc.
- Have conducted statutory audit and concurrent audit of banks – verification, vouching, and preparation of LFAR etc.
- Have conducted surprise audit of Hindustan Times to examine its internal controls.