

NIKUNJ GUPTA
Chartered Accountant, B.Com (H)

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Career Objective

To pursue a dynamic and challenging career with an organization, this gives value addition to the organization as well as offers opportunity to enhance professional skills.

Professional Experience

<i>Assignments</i>	<i>Type of Client</i>	<i>Responsibility</i>
Name of Firm	Worked as Article Assistant with Singhal Gupta & Co.LLP, Chartered Accountants, Meerut (October 2015 to October 2018)	
Statutory Audits	<ul style="list-style-type: none">❖ Aluminium Coils Manufacturing Company.❖ Glass Manufacturing Company.❖ Entity Rendering Cab Rent Services❖ Foam Manufacturer❖ Share Broker Company❖ Paper Manufacturing Company❖ Dairy Product Manufacturing❖ Educational Institution	<ul style="list-style-type: none">• Team Leader on audit assignments• Finalization of Statutory Audit Reports• Compliance with Schedule II & III of Companies Act, 2013• Compliance with Accounting Standards• Compliance with Standards on Auditing issued by ICAI• Compliance with provisions of Income Tax Act, 1961.• Preparation of Consolidated Financial Statement of Companies
Direct Taxation	<ul style="list-style-type: none">❖ Corporates, Non-Corporates, Individuals.	<ul style="list-style-type: none">• Preparation and Filing of Income Tax, TDS, TCS Returns and Form 15CA & 15CB for foreign remittances• Scrutiny submissions and CIT(A) Submissions.
Indirect Taxation	<ul style="list-style-type: none">❖ Corporates, Non-Corporates, Individuals.	<ul style="list-style-type: none">• GST Registration, GST Returns, GST Audit

Also got Exposure in

ROC Filing & MCA Compliances	Drafting of Legal Documents	Stock Audit, IS Audit, Revenue Audit.	Statutory Audit of Banks
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Educational Qualifications

- Cleared CA Final in May 2019 with 3 Exemption in FR, SFM, AMA
- Cleared CA IPCC With 3 Exemption in Accounts, Advance Accounts, Audit and Assurance.
- Cleared B.Com(H) With School of Open Learning (DU)
- Cleared CA CPT with 73.5% in First Attempt.
- Cleared Class XII from C.B.S.E Board with 86.2%
- Cleared Class X From C.B.S.E Board with 8.0 CGPA

Computer Exposure and Other Soft Skills

- **Office Suites:** Well versed with MS-Office tools.
- **GUI:** Windows XP, Windows Vista, Windows 7, Window 8
- **Tally 9, ERP 9, 7.2, Busy.**
- Successfully Completed Advance ITT and MCS Program part of ICAI Curriculum

Other Achievements

- Won Various Certificates in Quiz happened at School level
- Gold Medalist in Table Tennis at School Level
- Won Best Bowler Award in Sports Day Organised by CICASA Meerut Branch
- Won Runners up Trophy in Table Tennis in Sports Day Organised by CICASA Meerut Branch

Personal Details

Date of Birth : 20th August 1995

Father's Name : Mr. Sunil Kumar Gupta

Interest : Playing Cricket, Table Tennis, Listening to music

Strengths : Good Communication Skills, Hard Working, Energetic.

Language Known : English & Hindi