

SHIVAM SHARMA

COST AND MANAGEMENT ACCOUNTANT

✉ cma.shivamsharma@gmail.com 📞 +91 9219191931

Profile Summary

- Presently associated with **M. K. Singhal & Co., Cost Accountants as Senior Audit Team Leader**; handling various kinds of audits including **Cost Audits** under Companies Act, 2013, **Internal Audits** of Companies mainly belonging to Sugar, Automobile, Hotel industries and **Special Audits** namely Fixed Assets Audits.
- Rich Experience in handling Cost Audits/Internal Audits/Income Tax related matters independently
- Competencies in finding out **revenue leakages** using effective auditing techniques
- Proficient in building **Internal Control Systems** within the organizations, thereby minimizing the possibilities of financial losses to the Companies

Notable Accomplishments Across the Career

- Conducted 15+ Cost Audits of Companies belonging to diversified industries including that of :
 - **PC Jewellers**
 - **Shri Rathi Steel Limited**
 - **Uttam Sugar Mills Limited**
 - **Rockland Hospitals Limited**
- Conducted 15+ In-depth Internal Audits (**including those mandatory under Companies Act, 2013**) covering various aspects of business operations including Purchases, Sales, Invoicing, Stocks, IT Structure etc.
- Handled Taxation related matters such as:
 - Matters under Section 234B/234C of Income Tax Act, 1961
 - Matters under Section 154 of Income Tax Act, 1961
 - Filing Income Tax Returns

Core Competencies

- ❖ [Cost Audit](#)
- ❖ [Internal Audit](#)
- ❖ [Stock Audit](#)
- ❖ [Income Tax Matters](#)
- ❖ [MIS Reports](#)
- ❖ [TDS](#)
- ❖ [Due Diligence](#)



Work Experience

Since June, 2018: M. K. Singhal & Co., Cost Accountants as Senior Audit Team Leader

Reporting to: Partner

Key Result Areas:

- ✓ Managing Cost Audits of Companies belonging to diversified Industries including belonging to Sugar, Steel, Hospital, Paper-Manufacturing, Pharmaceuticals.
- ✓ Handling Internal Audits covering various aspects of business operations including Purchases, Sales, Invoicing, Stocks, IT Structure etc.
- ✓ Handling Stock Audits
- ✓ Conducting Fixed Assets Audits
- ✓ Preparation and e-filing of GST Returns (GSTR1 and GSTR 3B).
- ✓ Preparation and e- filing of TDS Returns.
- ✓ Preparation & e-Filing of Income Tax Returns of various corporate and Non-corporate Assesses

June, 2015- May, 2018: M. K. Singhal & Co., Cost Accountants as CMA Article

Reporting to: Partner

- ✓ Assisted in Cost Audits of Companies belonging to diversified Industries including belonging to Sugar, Steel, Hospital, Paper-Manufacturing, Pharmaceuticals.
- ✓ Assisted in Internal Audits covering various aspects of business operations including Purchases, Sales, Invoicing, Stocks, IT Structure etc.
- ✓ Handling Stock Audits
- ✓ Conducting Fixed Assets Audits
- ✓ Preparation and e- filing of TDS Returns.
- ✓ Preparation & e-Filing of Income Tax Returns of various corporate and Non-corporate Assesses
- ✓ Preparation of MIS Reports

Education

- CMA (ICWA) Final in December, 2018
- M.Com. from CCS University, Meerut in 2016
- B.Com. from CCS University, Meerut in 2013

IT Skills

- MS Office, Tally 7.2 & 9 (Accounting software) & Internet Applications.

Personal Details

Date of Birth: 25th November, 1993

Languages Known: English & Hindi

Address: 100/4 Double Storey, Govindpuri, Modinagar, Ghaziabad (UP)-201201